Project Action Plan Draft

During the program, participants will undertake an individual change project to be executed at their respective home institutions in between the on-site seminars. This project, commonly referred to as the "Project Action Plan" (PAP), will be introduced in the first seminar. We ask you to propose a preliminary concept for the PAP project you intend to undertake and explain how it relates to some of the thematic modules covered in the course. Please describe the topic of your intended PAP, the reasons for change, the objectives you want to achieve and some first ideas how you want to proceed.

After the initial project ideas are discussed during the first week of the on-site seminar, two online consulting sessions will follow during the interval between the on-site weeks. During the second on-site week, there will be a reflection session on the progress of the PAP projects. Finally, during the concluding online session, you will be asked to present your final project report.

Hence, bear in mind that the project timeline is restricted to roughly five to six months and design the project accordingly.

The subsequent list of subjects may provide some inspiration, although it is not exhaustive.

- *Redesign internal processes for project management in your organization.*
- *Develop an internal administration process for the Board of your institution to approve research proposals.*
- *Develop an instrument to stimulate researchers of your organization to become more active in European research funding program.*
- *Develop an Open Access policy for your organization.*
- *Develop or improve an internal peer review system for research.*
- *Develop a structure for annual planning and reporting on the Research Strategy of your organization.*
- *Design a process to establish a Transfer Strategy for your organization.*